GISLINGHAM PARISH COUNCIL

PARISH PUBLICATION POLICY

INFORMATION AVAILABLE UNDER THE FREEDOM OF INFORMATION ACT

CONTACT DETAILS
Parish Clerk Mrs S Budd, Jennys Bungalow, Back Street, Gislingham, Eye Suffolk, IP232 8JH
Tel: 07833705915
Email: clerk@gislinghamparishcouncil.gov.uk

INFORMATION TO BE PUBLISHED	HOW THE INFORMATION CAN BE OBTAINED
WHO WE ARE AND WHAT WE DO	
Who is on the Council and its Committees	Hard Copy and Website
Contact details for Parish Clerk and Councillors	Hard Copy and Website
Staffing Structure	Hard Copy
WHAT WE SPEND AND HOW WE SPEND IT	
Annual Return and Report by Auditor	Hard Copy and Website
Finalised Budget	Hard Copy and Website
Precept	Hard Copy and Website
Borrowing Approval Letter	Hard Copy
Financial Regulations	Hard Copy and Website
Grants given and received	Hard Copy and Website
List of current contracts awarded	Hard Copy and Website
Members expenses	Hard Copy and Website
WHAT OUR PRIORITIES ARE AND HOW WE ARE DOING	
Annual Report to Parish	Hard Copy and Website
Minutes of Meetings	Hard Copy and Website
HOW WE MAKE DECISIONS	
Timetable of Meetings	Hard Copy and Website
Agendas of Meetings	Hard Copy and Website
Minutes of Meetings	Hard Copy and Website
Reports presented to Council Meetings	Hard Copy and Website
Responses to Consultation Papers	Hard Copy and Website
Responses to Planning Applications	Hard Copy and Website

OUR POLICIES AND PROCEDURES	
Delegated authority in respect of Officers	Hard Copy
Procedural Standing Orders	Hard Copy and Website
Code of Conduct Policy	Hard Copy and Website
Community Engagement Policy	Hard Copy and Website
Complaints Policy	Hard Copy and Website
Cookies Policy	Hard Copy and Website
Parish Publication Policy	Hard Copy and Website
Data Protection Policy	Hard Copy and Website
Internal Control Statement and Report	Hard Copy and Website
Privacy Policy	Hard Copy and Website
Risk Assessment & Management Policy	Hard Copy and Website
Safeguarding Policy	Hard Copy and Website
Transparency Policy	Hard Copy and Website
CCTV Policy	Hard Copy and Website
Reserves Policy	Hard Copy and Website
Financial Regulations	Hard Copy and Website
Internet Banking Policy	Hard Copy and Website
Laptop and Mobile Phone Usage Policy	Hard Copy and Website
Sickness and Absence Policy	Hard Copy and Website
Staff Appraisal Policy	Hard Copy and Website
Training Policy	Hard Copy and Website
Travel & Expenses Policy	Hard Copy and Website
Disciplinary Policy & Rules	Hard Copy and Website
Equality, Diversity & Inclusion Policy	Hard Copy and Website
Grants & Donations Policy	Hard Copy and Website
Grievance Policy	Hard Copy and Website
Health & Safety Policy	Hard Copy and Website
Procedure for handling requests for Freedom of Information	Hard Copy and Website
Handling DBS Certification Information Policy	Hard Copy and Website
Recruitment of Ex Offenders DBS Checks Policy	Hard Copy and Website
LISTS AND REGISTERS	
Assets Register	Hard Copy and Website
Register of Members Interests	Hard Copy and Website
Register of Gifts and Hospitality	Hard Copy and Website
THE SERVICES WE OFFER	
Parks, Playing Fields, and Recreational Facilities	Hard Copy and Website
Seating, Litter Bins, Grit Bins, Dog Bins, Memorials and	Hard Copy and Website
Lighting	Hard Copy and Website
War Memorial	Hard Copy and Website
Speed Indicator Device	Hard Copy and Website

Signed: *C Tranter* **Chair**

Approved by Gislingham Parish Council on 19th January 2026

Date of next review January 2027